## Cancellation Policy

We understand that unanticipated events happen occasionally in everyone's life. In our desire to be effective and fair to all clients, the following policies are honored:

If you need to cancel your appointment, please allow 48 hours to notify us of the cancellation. This allows the opportunity for someone else to schedule an appointment. If you are unable to give us 48 hours advance notice you will be charged a \$175.00 cancellation fee for your appointment with Dr Kim and \$75 for appointment scheduled with the nurse providers. This amount must be paid prior to your next scheduled appointment if we are unable to charge the card on file.

## No-Shows

Anyone who either forgets or consciously chooses to forgo his or her appointment for whatever reason will be considered a "no-show." They will be charged for their "missed" appointment.

## Late Arrivals

If you arrive late, your session may be shortened in order to accommodate others whose appointments follow yours. Depending upon how late you arrive, your provider will then determine if there is enough time remaining to start appointment. We may need to reschedule your appointment to another time to safely complete your treatment. Regardless of the length of the treatment actually given, you will be responsible for the "full" session. Out of respect and consideration to your provider and other customers, please plan accordingly and be on time.

We look forward to serving you!